

Cromwell High School
Performing Arts Booster (PAB) Club Minutes
October 24, 2019
www.chspab.com

Executive Committee Members Present:

Nano Sciucco – President
 Barbara Cordone – Vice President
 Steve Fortenbach – Liaison
 James Midgley – Treasurer
 Rebecca Bonelli – Secretary
 Ray Sinclair (*non-voting member*)
 Karly Nelson (*non-voting member*)

Executive Committee Members Absent:

Members Present:

Judi Hills Holly Goodfellow Karen Signorello Shelly Brown Camille Cordeiro Lori Fortenbach Lou Menendez Heidi Stergos Shawn Stergos Jen Ostasiewski	Laurie Kaczmarczyk Suzanne Sherman Heather Caserta Terri Camilleri Sarah Stackpole Marla Darius Chip Darius Shelley Schneider Linda Brodeur John Pier
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Item	Discussion	Action / Recommendations	Follow-up / Responsible Person
Call to Order	The meeting was called to order at 6:35 PM.		
Welcome and Introductions	Nano Sciucco welcomed everyone to the meeting. The members of the executive committee introduced themselves to everyone.		
Review of Previous Minutes	Nano Sciucco asked if anyone had any comments, suggestions or changes to the minutes from the previous meeting. Hearing none, a motion was made and seconded to approve the minutes from the September 25, 2019 CHS Performing Arts Booster club meeting.		
Completion of June Minutes	Rebecca Bonelli indicated that we still don't have official minutes from the June meeting, nor have we received any notes or information from the previous committee. Rebecca recommended closing this agenda item, and will provide an update if we receive any information about the June meeting minutes.		
Treasury Report	James Midgley stated that the PAB account was transferred from the previous committee. He showed everyone the treasury report and explained where it could be found on the website for review. The report shows the last three years of fundraising and spending. He stated that we currently have over \$9000 in our account and at the next meeting a budget will be proposed for 2019-2020. He stated that he'd like to add a visual (like a thermometer) on the main page of the website to show how much has been raised to date.	2019-2020 budget to be proposed at the next meeting.	James Midgley
PAB Website & Communications	Nano Sciucco presented the new PAB website (www.chspab.com). He walked everyone through all of the pages and explained where everything could be found. He showed everyone where they could sign up for	Visit the new website and sign up for communications (www.chspab.com).	All

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	<p>communications (email and remind app), but explained that these methods aren't always reliable. The website will house all of the PAB information, including upcoming events, volunteer sign ups, minutes, agendas, treasury reports, etc. Members will now have a quick and easy way to find everything that's going on in one convenient place.</p> <p>Barbara Cordone asked if we could tie the website to a Facebook page. It was agreed that she would create a CHS PAB Facebook page that people could reference to find the website or receive announcements of upcoming events, volunteer opportunities, etc.</p> <p>It was asked about having a place where everyone could share their pictures and videos of events so that they were accessible to everyone. Ray Sinclair suggested that Google drive be set up for this.</p> <p>Nano Sciucco asked if anyone would be interested in becoming the volunteer coordinator. This person would be responsible for monitoring the needs for volunteers and creating/adjusting the volunteer sign ups as needed. Marla Darius volunteered to be the volunteer coordinator.</p>	<p>Create a CHS PAB Facebook page.</p> <p>Create a Google drive for sharing pictures and videos.</p>	<p>Barbara Cordone</p> <p>Ray Sinclair?</p>
<p>Election Day Bake Sale</p>	<p>Nano Sciucco showed everyone where they could sign up to volunteer for the election day bake sale. We are still in need of baked goods and volunteers. It was stated that the minimum volunteer set up for the bake sale should be at least one parent and two kids per shift. Marla Darius will adjust the volunteer sign ups accordingly.</p> <p>Nano Sciucco talked about how he'd like to see a decorating committee formed so that we can really make the bake sale stand out. Heidi Stergos volunteered to lead the decorating committee.</p> <p>Some additional ideas for the bake sale include</p> <ul style="list-style-type: none"> • Adding more "take home" items such as pies and bread loaves. • Have band members play outside of the school. • A bucket for cash donations. • A method for taking credit or debit payments. • Get together before the bake sale to determine what else is needed. • Set up the decorations the night before the bake sale. 		
<p>Future Topics / Fundraising Opportunities</p>	<p>Nano Sciucco talked about trying to come up with ideas for fundraising that go beyond the PAB (such as the election day bake sale). There is a page on the PAB website where people can submit any and all ideas for future fundraisers. He asked that everyone to continue to submit their ideas.</p> <p>Nano Sciucco discussed how the PAB has done scholarships for students in the past years. He has informally talked to people about this and has received mixed reviews as to what people think the money raised by the PAB should be used for,</p>	<p>Submit fundraising ideas on the PAB website.</p> <p>Set up a survey to determine whether scholarships should be funded by the PAB going forward.</p>	<p>All</p> <p>Nano Sciucco / James Midgley</p> <p>Nano Sciucco</p>

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	<p>and if scholarships should be provided going forward. It was recommended that a survey be done with all PAB members in order to come to a fair decision on this.</p> <p>Nano Sciucco indicated that he is still looking into making the PAB club a 501(c)(3) organization.</p> <p>Nano Sciucco stated that we need to set up a bylaw committee to review our bylaws. He's looking for two volunteers to help review / revise the PAB bylaws. Mike Camilleri will assist from a legal perspective. Lou Menendez volunteered to be on the bylaw committee.</p>	<p>Provide an update on the progress of making the PAB a 501(c)(3) organization.</p> <p>Provide an update on the bylaw committee and progress made.</p>	<p>Lou Menendez</p>
Open Discussion	<p>James Midgley mentioned that the election day bake sale is one of our highest performing fundraisers. It was recommended that we indicate on the website the rank of our top fundraisers as a motivation for volunteers.</p> <p>The Tri-M representative asked who can be their contact for volunteering. Steve Fortenbach will be the liaison between Tri-M and the PAB.</p>	<p>Rank top fundraisers on the PAB website.</p>	<p>Nano Sciucco</p>
Adjournment	<p>The meeting was adjourned at 7:47 PM.</p>		

Minutes Recorded by: **Rebecca Bonelli**

President: **Nano Sciucco**

Signature

Signature